**MUSLIM UMMAH** OF **NORTH AMERICA**

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**MUNA CONVENTION 2025**

**1.Convention Center Address**

Pennsylvania Convention Center

**North Broad St Entrance,** 119 N Broad St, Philadelphia, PA 19107

**2**.**Vendor’s Entrance**: Vine Street Service Rd, right after N12th St (Grandview Condominium Services). Please set up your **GPS- 1100 Vine St, PA 19107**

**3**.**Bazaar Opening Date & Hours:** August 9th Friday to 11th Sunday

Vendors will register booth through Online.

Bazaar hours for all three days are below. You must wear your vendor badge to enter the bazaar.

**Bazaar hours are as follows:**

**Friday: Bazaar Hours: 2:00 pm – 11:00 pm**

**Saturday: Bazaar Hours: 10:00 am – 11:00 pm**

**Sunday: Bazaar Horus: 10:00 am – 04:00 pm**

**4. Booth Details:**

1. 10’ x 10’ booth space
2. 8’ high pipe & drape at rear
3. 3’ high pipe & drape on both sides
4. One 6’ x 2’ skirted table
5. Two folding chairs
6. A colorful coordinated Booth sign (Header size 7” x 44”)

**Note:**. Each vendor will receive three badges. These badges will permit vendors to attend any session at the convention. A fee of $25 per person will be charged for additional badge. Please email your request to: [MunaConvention.bazaar@gmail.com](mailto:MunaConvention.bazaar@gmail.com) or [bazaar@muna.us](mailto:bazaar@muna.us) .

Security reason badge will be required. **Badge will be available at Docking area upon arrival**

**5. Move In Information**

Vendors will be able to move in and set up booths on **August 8th Thursday 1 PM to 7 PM or August 9th Friday, starting at 9 AM to 2.00 PM sharp.**

**Loading dock ramps won’t open Saturday.**

**Note:** If any **Vendor** wanted to take advantage to **move in on 8th August, Thursday, you have to let us know in advance.** Please call us at 929-289-0703 +1 (309) 839-3182 or Email us MunaConvention.bazaar@gmail.com.

**Without confirmation, the management team won’t allow any vendors to move in on Thursday**.

**Note:**if you have kids in minor age please leave them at the Hotel or Children should be accompanied by an adult.

**6. Move Out Information**

Bazaar will be closed on Sunday August **11th by 4.00 PM,** and all booths must be vacated by**4.30pm**.

**7. Unloading / Check in Details.**

**Please kept your Phone number and Booth number in front of your vehicle dashboard.**

MERCHANDISE WITH **COMMERCIAL VEHICLES INCLUDING RENTAL MOVING TRUCK HAVE TO PAY EXTRA LABOUR CHARGE**.

This year decorators agreed to load/ unload commercial vehicle in a flat Rate **$300 Per vehicle.**

**A non-commercial vehicle can unload merchandise themselves. Please bring your own Dolly, carts to unload and bring merchandise.**

**Move your vehicles within 20 minutes from the loading dock after unloading to make room for other vendors. Do not obstruct the bazaar aisles at any time.**

**8. Electrical & Other Utilities Services:**

Please note PCCA/ SMG will offer the Advance **Discounted Rate until July 28th 2025.**

**Please submit the order online through Calendar Events Site :** <https://pcc.ungerboeck.com/prod/app85.cshtml?AppCode=COE&CC=1&OrgCode=10> then find ‘MUNA 2025’ in the Calendar

If that doesn’t work, they can use the order form attached, and send it directly to the email bellow. or [exhibitorservices@paconvention.com](mailto:exhibitorservices@paconvention.com)

**CONTACT**: Joseph Camperchioli   Exhibitor Services Coordinator Phone: (215) 418-4810 Cell: (267) 896-4435

**10. Decorator Services:** **General Exposition Services**, Inc is available for any additional pre and post services you may need at your expenses with discounted rate

* Shipment and Storage for pre and post inventories
* All vendors will receive 2 chairs and a table per booth, Any additional services, **Extra** **Chairs, Tables etc**

**ONLINE ORDER** : <https://www.generalexposition.com/online-servicekit.php>

**CODE:** MUNA25

205 Windsor Road • Limerick Business Center

Pottstown, PA 19464

Phone: 610-495-8866 • Fax: 610-495-8870

Email: [info@generalexposition.com](mailto:info@generalexposition.com)

**11**. **Booth Cancellation**: If you cancel week before event NO REFUND will apply .

Please send your request to the MUNA bazaar at For booth cancellations, please contact the MUNA Bazaar Team at [munaconvention.bazaar@gmail.com](mailto:munaconvention.bazaar@gmail.com) or [bazaar@muna.us](mailto:bazaar@muna.us)

Booth reselling is prohibited. If you have booked extra booth(s) and find yourself unable to use them, please contact MUNA Convention Bazaar management at [bazaar@muna.us](mailto:bazaar@muna.us)  for a refund. Should the bazaar team discover that a booth has been sold privately, event management reserves the right to cancel the booth booking, and no refund will be issued.

**12. ONLINE Hotel Reservations**

HOTELO LINK: <https://tinyurl.com/MUNA-Convention-Hotels> -

**13. Social Media :**

We are in **Facebook** : MUNA Convention

<https://m.facebook.com/munaconvention>

Instagram: https://www.instagram.com/munaconvention

**General Bazaar Contact:**

**Mohammed** Anwar: 929-289-0703, | Tanveer: 917-605-8787

**Email:** [bazaar@muna.us](mailto:bazaar@muna.us)

Exhibitor FAQ:

https://www.paconvention.com/exhibitors-1/faqs-exhibitors

Additionally, I have included them in the email for your convenience.

1. MUNA Convention 2025 Floor Map
2. PCC Electric & other Utilities Service Order Form
3. General Exposition Services Kits
4. A convention Flayer.

**Please Contacts:**

[bazaar@muna.us](mailto:bazaar@muna.us)

Munaconvention.bazaar@gmail.com

MUNA Convention Vendor Management team-2025